



## **Job Description**

Job Title:	Youth Mentoring Lead
Reporting to:	Youth Service Manager
Hours:	Full Time
Status:	1 year contract (with extension subject to funding)
Salary:	£30,000 per annum pro rata plus contributory pension scheme
Holiday Entitlement:	27 days per annum plus bank holidays
Location:	Main office: Streatham Hill with some working from home. Outreach service / accompaniment of young people is also delivered in settings appropriate to client groups across London.

## **Purpose of Role:**

To manage, guide and direct the mentoring and practical support which DYP's volunteers provide to young unaccompanied asylum seekers and refugees and, when necessary, to provide mentoring alongside the volunteers. The focus of this role will be to work with local partners to support young people to build a strong network of support, access positive activities, and build community connections. This will be developed through 1-1 mentoring, outreach, accompanying and the delivery of group sessions at our weekly youth clubs. The post holder will work alongside Da'aro Youth Project (DYP) caseworkers to ensure that the young people who access this programme are supported holistically, so that their emotional, cultural and social needs are met alongside their more practical concerns. Our service also focuses on developing the independence and leadership skills of young people involved in the programme and on building relationships with partners in the local community so that there is a stronger network of support and solidarity.

Please note that this role will require working Tuesday evenings, Thursday evenings (the youth clubs run from 6-9pm) and Saturday afternoons (1-4pm).

## **Duties:**

1. To create a positive, respectful and enabling environment for young people which encourage their engagement with DYP and other services which promote their positive development.
2. To conduct needs assessments and develop support plans which enable young people to identify their concerns, interests and goals.

3. To provide holistic and high-quality support and mentoring to young people.
4. To co-facilitate youth club sessions and workshops
5. To link young people up with services including mental health services, drug and alcohol support services
6. To build effective partnerships with referral partners including local authorities and other stakeholders.
7. To maintain a high level of expertise in the support of the young people we work with by maintaining knowledge of the context in which we are working and the support available.
8. To lead on ensuring the active and meaningful participation of young people in the programme, ensuring that their voices are central to all service development and delivery.
9. To effectively manage casework files.
10. To ensure that work is monitored, evaluated and quality-assured to meet internal and external requirements.
11. To support DYP management and colleagues by providing information and reports as required.
12. To ensure that all activities are suitably risk assessed and adequately and safely supervised in accordance with our Health and Safety policy.
13. To maintain confidentiality and clear boundaries in all aspects of the role.
14. To maintain compliance with policies and procedures of DYP in relation to child and vulnerable adult protection, diversity and equality.
15. To attend supervision sessions and appraisals with the line manager, contribute to team meetings and collaborate positively with the DYP team.
16. To undertake training and self-development in order to develop skills and ensure an accurate knowledge and understanding of the issues facing, and policy affecting refugee, asylum seeking and recently arrived young people.
17. To provide supervision, training, and mentoring of the volunteers who work with this client group.
18. To abide by health and safety guidelines and share responsibility for your own safety and that of colleagues.
19. To undertake such other work appropriate to the post as may be assigned by the Youth Service Manager.
20. To uphold the Aims and Principles of DYP.

## **Person Specification**

<b>Experience</b>	<b>Essential</b>	<b>Desirable</b>
Substantial experience of working with refugee, asylum seeking, unaccompanied asylum seeking and/or other migrant children and young people in the UK.	√	
Substantial experience of providing 1-1 support to vulnerable young people.	√	
Experience of involvement in the planning and running of youth activities for and with young people.	√	
Lived experience of forced migration and / or the care system.		√
Experience of working with volunteers.		√
<b>Knowledge and Understanding</b>		
Issues faced by refugee, asylum seeking and vulnerable migrant children and young people.	√	
Policy and legislation affecting refugee, asylum seeking and migrant young people in the UK.	√	
Support work processes, confidentiality and data protection procedures and monitoring systems.	√	
Local and regional statutory and non-statutory support agencies in the UK and their role.	√	
Safeguarding and child protection	√	
<b>Skills</b>		
Ability to listen and work with discretion and sensitivity in a non-judgemental manner.	√	
Ability to provide effective holistic support whilst maintaining boundaries.	√	
IT skills, particularly in the use of Microsoft Office.	√	
Excellent written and verbal communication skills.	√	
Effective time management skills.	√	
Proactive with the ability to show initiative.	√	
Ability to work flexibly as part of a small team.	√	